

Business Rates follow up	Key Financial Control	5									
Council Tax follow up	Key Financial Control	5									
Electoral Registration	Governance	10									
Planning Application Processes	Governance	8									
Equality and Diversity	Governance	12									
Quarter 4											
IT Helpdesk	Resources	8									
Contract Management	Corporate	15									
Payroll	Key Financial Control	12									
Housing Rents	Communities	10									
Mutual Exchanges	Communities	8									
Antisocial Behaviour	Neighbourhoods	12									
Key									1	3	0

c/f = carried forward
TofR = Terms of Reference